

### Tuition and accommodation fees

#### Tuition only

Programme	price per term
Pre-GCSE	£4,340
GCSE	£5,400
A Levels	£5,670
Foundation/ Extended Foundation	£4,960
ELPP	£4,340
Bellerbys Summer	£800 (price per week)
IELTS (Summer)	£2,220 (price per 6 week course)

Higher Education Programmes	price per term
Pre-Masters (Brighton)	£3,760
Masters Qualifying (Brighton)	£3,760
Pre-Masters (London)	£3,760
Masters Qualifying (London)	£3,760
Business Management Degree Top-Up/Final Year	£2,570
Diploma in Business Management	£4,960

#### Accommodation only

All prices per term	Brighton	Cambridge	London	Oxford
Homestay (sharing)	£1,260	£1,490	£1,750	£1,490
Homestay (single)	£1,540	£1,770	£2,040	£1,770
Homestay plus (under 16) (sharing)	£1,540	£1,770	£2,040	£1,770
Homestay plus (under 16) (single)	£1,820	£2,060	£2,330	£2,060
Standard college house (single)	–	£2,820	–	–
College House ensuite (sharing)	£3,020	–	–	–
College House ensuite (single)	£3,590	£3,110	£3,110	–
College House ensuite self-catering (sharing)	–	–	–	£2,010
College House ensuite self-catering (single)	–	£1,845	£2,690	£2,580
College House ensuite (sharing) - Paris House	£2,180	–	–	–
College house ensuite (single) - Paris House	£2,590	–	–	–
Holiday-time room retention (price per week)	£50	£50	£50	£50

#### Please note:

- 1) Under 16 year old students wishing to stay in Homestay must take the Homestay Plus option.
- 2) In Cambridge the College House accommodation options are dependent on the choice of course – please see prospectus.
- 3) Vacation accommodation available on request.

#### Optional extras

Supervision Plus at university: £717 per term

#### Airport transfers

We ask that students arrive 24 to 48 hours prior to commencement of their course.

We will arrange to meet students at the airport on arrival and take them to their accommodation.

Airports	Brighton	Cambridge	London	Oxford
London Heathrow Airport	£104	£139	£92	£139
London Gatwick Airport	£69	£162	£116	£185
London Stansted Airport	–	£81	£127	–

#### Insurance

The full cost of StudyCare insurance will be automatically added to your invoice at the following rates unless you can provide proof of alternative adequate cover.

We organise your insurance from two weeks before the commencement of your course to cover you for travel to the UK.

The insurance covers you until the end of your course.

StudyCare costs £8 per week regardless of course length.

## Payment procedure

All fees are payable one month before the start of term and tuition and accommodation cannot commence before fees are paid.

One term's notice must be given to withdraw from tuition and/or accommodation.

In September each year, tuition and accommodation fees are reviewed. Notice of any change will be given in advance.

Tuition fees do not include IELTS English classes for A level (£395 per term), GMAT study if required (£500 per term), exam fees, text books.

All fees for one or two term courses must be paid in full in advance.

Payment may be made by cheque, sterling bank draft, telegraphic transfer, Visa, Mastercard or Amex (Payment by Visa, Mastercard or Amex is subject to a surcharge of 2%. There is a £1 surcharge for payment via debit card).

Tuition cannot commence before fees are received.

## Confirmation payment

A confirmation payment must be received by Bellerbys College before enrolment papers or a visa letter are issued.

Fees in advance (deducted from the balance of fees)	£500
Deposit (refundable at the end of course)	£500
Total Confirmation payment: to which must be added the appropriate StudyCare insurance fee	£1,000

## Start dates

Brighton, Cambridge, London, Oxford

Term dates – 2009	
Spring term	
Term begins	Monday, 5 January
Half term	To be advised by each centre
Term ends	Thursday, 27 March
Summer term one	
Term begins	Tuesday, 14 April
Term ends	Friday, 12 June Friday, 26 June for English Language Preparation Programme
Summer term two	
Term begins	Monday, 15 June Monday, 29 June for English Language Preparation Programme
Half term	To be advised by each centre
Term ends	Friday, 14 August Friday, 4 September for English Language Preparation Programme
Autumn term	
Term begins	Wednesday, 09 September
Half term	To be advised by each centre
Term ends	Friday, 11 December

NB Half terms in Autumn and Spring terms are 2 or 3 days, dates decided by each centre.

Term dates – 2010	
Spring term	
Term begins	Monday, 11 January
Half term	To be advised by each centre
Term ends	Friday, 26 March
Summer term one	
Term begins	Monday, 12 April
Term ends	Friday, 18 June Friday, 2 July for English Language Preparation Programme, Pre-Masters and Masters Qualifying Programmes and Business Management Degree Top-up/Final Year
Summer term two	
Term begins	Monday, 21 June Monday, 5 July for English Language Preparation Programme, Pre-Masters and Masters Qualifying Programmes and Business Management Degree Top-up/Final Year
Half term	To be advised by each centre
Term ends	Friday, 20 August Friday, 10 September for English Language Preparation Programme, Pre-Masters and Masters Qualifying Programmes and Business Management Degree Top-up/Final Year

NB Half terms in Autumn and Spring terms are 2 or 3 days, dates decided by each centre.

## Application for enrolment

Please print clearly in English and in BLOCK letters and return it to your local representative or direct to the Student Enrolment Advisors at the address shown overleaf. Tick boxes where appropriate.

### Student Details

Family name	
Given names	
Date of birth	Age
Sex	<input type="checkbox"/> Male <input type="checkbox"/> Female
Nationality	
Religion	
Passport number	Expiry date

Home address	
City / Postal code	
Country	
Home telephone	
Mobile	
Fax	
Email	

Tick this box if you would like to receive periodic special offers and news from Bellerbys College. You can unsubscribe at any time, and your email address remains confidential.

### Parent/Guardian

Name	
Relationship to student	
Email	
Mobile	
Business telephone	

Home address	
City / Postal code	
Country	
Home telephone	
Fax	

### Previous Education

Please give details of your current or most recent school, college or university. Please attach certified copies of all academic transcripts or reports (translated into English)

Dates exams are due to be taken	
Name and address of school/college/university	
Country	
Telephone / Fax	
Email	

### Centre

For course availability see our prospectus.

Centre you would like to study at	<input type="checkbox"/> Brighton	<input type="checkbox"/> Cambridge	<input type="checkbox"/> London	<input type="checkbox"/> Oxford
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### ELPP

English levels will be reassessed upon arrival, and study plans offered may be altered accordingly

Current level of English	<input type="checkbox"/> IELTS	<input type="checkbox"/> TOEFL	<input type="checkbox"/> GCSE 'O' Level	<input type="checkbox"/> Completion of Study Group English Test			
Requested length of English Language Preparation	<input type="checkbox"/> 1 term	<input type="checkbox"/> 2 terms	<input type="checkbox"/> 3 terms	<input type="checkbox"/> not needed			
Date you wish to start your English course	<input type="checkbox"/> Jan 2009	<input type="checkbox"/> Apr 2009	<input type="checkbox"/> June 2009	<input type="checkbox"/> Sept 2009	<input type="checkbox"/> Jan 2010	<input type="checkbox"/> Apr 2010	<input type="checkbox"/> June 2010

### Academic Course selection

Choice of course	<input type="checkbox"/> IELTS (Summer, 6 weeks)	<input type="checkbox"/> Bellerbys Summer (Brighton only)					
	<input type="checkbox"/> Pre-GCSE (Brighton only)	<input type="checkbox"/> GCSE (3 term)					
	<input type="checkbox"/> A Level (3 term)	<input type="checkbox"/> A Level (5 term)					
	<input type="checkbox"/> GCSE (4 term)	<input type="checkbox"/> A Level (6 term)					
University Foundation subject routes	<input type="checkbox"/> Engineering and Computer Science	<input type="checkbox"/> Law and International Relations	<input type="checkbox"/> Art and Design				
	<input type="checkbox"/> Management Computing Systems	<input type="checkbox"/> Science and Pharmacy (Pre-Medical)	<input type="checkbox"/> Extended (Business, Oxford only, 4 terms)				
	<input type="checkbox"/> Humanities and Media	<input type="checkbox"/> Business, Finance and Management					
A level subject choices	1.	2.	3.	4.			
Date you wish to start your academic course	<input type="checkbox"/> Jan 2009	<input type="checkbox"/> Apr 2009	<input type="checkbox"/> June 2009	<input type="checkbox"/> Sept 2009	<input type="checkbox"/> Jan 2010	<input type="checkbox"/> Apr 2010	<input type="checkbox"/> June 2010
I would like to join the Oxbridge preparation group	<input type="checkbox"/> Yes	<input type="checkbox"/> No					
I would like to join the Pre-Medical school group	<input type="checkbox"/> Yes	<input type="checkbox"/> No					

### Higher education course (Brighton and London)

Choice of course	<input type="checkbox"/> Masters Qualifying Programme (1 term)	<input type="checkbox"/> Masters Qualifying Programme (2 terms)				
	<input type="checkbox"/> Masters Qualifying Programme (3 terms)	<input type="checkbox"/> Pre-Masters (2 terms)				
	<input type="checkbox"/> Diploma (September start only)	<input type="checkbox"/> Pre-Masters (3 terms)				
		<input type="checkbox"/> Ba (Hons) Business Management Top-Up/Final Year (September start only)				
Date you wish to start your academic course	<input type="checkbox"/> June 2009	<input type="checkbox"/> Sept 2009	<input type="checkbox"/> Jan 2010	<input type="checkbox"/> Apr 2010	<input type="checkbox"/> June 2010	<input type="checkbox"/> Sept 2010

### Progression

What is your proposed career/university degree course?	
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### Extras

Supervision Plus at university (optional)	<input type="checkbox"/> 1 term	<input type="checkbox"/> 2 terms	<input type="checkbox"/> 3 terms
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### Accident & medical insurance

The full cost of StudyCare insurance will automatically be added to your invoice unless you can provide proof of alternative adequate cover.

I attach proof of my alternative policy	<input type="checkbox"/>
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## Accommodation and welfare

Homestay (sharing)	<input type="checkbox"/> Brighton	<input type="checkbox"/> Cambridge	<input type="checkbox"/> London	<input type="checkbox"/> Oxford
Homestay (single)	<input type="checkbox"/> Brighton	<input type="checkbox"/> Cambridge	<input type="checkbox"/> London	<input type="checkbox"/> Oxford
Homestay plus (sharing)	<input type="checkbox"/> Brighton	<input type="checkbox"/> Cambridge	<input type="checkbox"/> London	<input type="checkbox"/> Oxford
Homestay plus (single)	<input type="checkbox"/> Brighton	<input type="checkbox"/> Cambridge	<input type="checkbox"/> London	<input type="checkbox"/> Oxford
Standard college house (single)	<input type="checkbox"/> Cambridge			
College House ensuite (sharing)	<input type="checkbox"/> Brighton			
College House ensuite (single)	<input type="checkbox"/> Brighton	<input type="checkbox"/> Cambridge	<input type="checkbox"/> London	
College House self-catering ensuite (sharing)				<input type="checkbox"/> Oxford
College House self-catering ensuite (single)	<input type="checkbox"/> Cambridge		<input type="checkbox"/> London	<input type="checkbox"/> Oxford
Accommodation not required (for over 18's only)	<input type="checkbox"/>			
Pet preference	<input type="checkbox"/> Dogs	<input type="checkbox"/> Cats	<input type="checkbox"/> No pets	<input type="checkbox"/> Don't mind/No preference
Do you smoke?	<input type="checkbox"/> Yes	<input type="checkbox"/> No		
Special dietary requirements (eg: halal, vegetarian, no pork, food allergies)				
Medical issues (medical conditions or allergies that require attention/notification and any prescribed medicine taken on a regular basis)				

This facility will be reserved only when enrolment has been confirmed with full confirmation payment.

NB: it is a condition that a minimum of one term's written notice is given if you wish to leave or change accommodation.

## Airport collection

Students should arrive 24 to 48 hours prior to commencement of the course.	
Flight details including date and flight number should be sent to the UK International Admissions Centre as soon as possible to arrange the airport collection.	
Do you require airport collection? (This will be invoiced as an extra charge where applicable)	<input type="checkbox"/> Yes <input type="checkbox"/> No
Airport	<input type="checkbox"/> Heathrow <input type="checkbox"/> Gatwick <input type="checkbox"/> Stansted

## Undertaking - by the parent, legal guardian or sponsor

I apply to enrol the person named as a student of Bellerbys College. I undertake to pay all tuition and accommodation fees incurred by the student as they become due in accordance with the Terms & Conditions and either to give the required notice of cancellation or to pay the required fees in lieu of notice. I give permission for the administration of first aid and appropriate non-prescription medication to my child, and to seek medical, dental or optical treatment when required. I am the parent or legal guardian named.

Full name	
Signed	
Date	

## Form indemnity - by the parent, legal guardian or sponsor

This indemnity is to be signed by the student, and also by his/her parent or legal guardian if the student is under eighteen years of age. Until this indemnity has been signed and returned to the college, the student may not take part in an expedition organised by Bellerbys College. In consideration of the principal/head teacher/director of Bellerbys College agreeing to make arrangements for and to authorise members of the staff of Bellerbys College to take me/my son/daughter/ward from time to time on expeditions outside the premises of Bellerbys College I hereby undertake to indemnify the principal/head teacher/director and such members of the staff against:

- any claims, damages or costs which they or any of them may be or become liable to pay in consequence of any injury or damage to or illness of me/my said son/daughter/ward occurring during or as a result of any of the said expeditions.
- any claims by any third party which may be made against them or any of them in consequence of any act or default of me/my said son/daughter/ward during or as a result of any of the said expeditions.
- any other costs and expenses reasonably incurred by them or any of them on behalf of me/my said son/daughter/ward during or as a result of any of the said expeditions.

Provided that the indemnity herein shall not extend to any claims, damages, costs or expenses in respect of and to the extent to which Bellerbys Educational Services Limited and member(s) of the staff or any of them shall be entitled to be indemnified under any policy of insurance.

Signed (student/sponsor)		Date	
Print name (student/sponsor)		Date	
Signed (parent/legal guardian - applicants aged under 18 years only)		Date	
Print name (parent, legal guardian - applicants aged under 18 years only)		Date	

## Payment details

Once an offer of a place has been accepted we require a deposit of £500, together with £500 advance payment of fees. You will also be required to pay in advance the StudyCare insurance fee unless you have provided proof of alternative cover. Payment can be made either by sterling bankers draft, credit card, debit card or by direct bank transfer. Payment by Visa, Mastercard or Amex is subject to a surcharge of 2%. Payment by debit card has a £1 surcharge. Our bank details are as follows:

Bank address	NATIONAL WESTMINSTER BANK, HOVE TOWN HALL BRANCH 103 CHURCH ROAD, HOVE BN3 2BS. ENGLAND.		
Account name	BELLERBYS EDUCATIONAL SERVICES LTD	Swift number	NWBKGB2L
Sort code	53-61-02	Iban number	GB94NWBK53610209821392

### Check that you have

- completed the form in full and checked for accuracy
- enclosed proof of alternative insurance policy, if relevant
- enclosed full transcript of all your relevant qualifications, translated into English

### Representative's Stamp

# Terms & Conditions

## Important

Please ensure you read these Terms and Conditions carefully and understand them before signing your final acceptance of a place at the College. These Terms and Conditions referred to herein constitute the entire agreement between the parties and shall supersede any and all promises, representations, warranties or other statements whether written or oral made by or on behalf of one party to the other of any nature whatsoever or contained in any leaflet brochure or other document given by one party to the other concerning such subject matter. By signing these Terms and Conditions you give permission for your son/daughter to participate in outings arranged by the College.

## Application and confirmation payment

If the application is accepted, a written Offer of a Place will be made. To accept this Offer a confirmation payment is required consisting of £500 fees in advance and a security/disbursements deposit of £500. This deposit is primarily held against any damages and other incidental expenses, and if at the end of a course there are any monies left these can be offset against disbursements, otherwise an invoice will be issued for any damages/disbursements in excess of the deposit. Any monies left will be refunded within 28 days of completion of the final term less any deductions made for any amount outstanding at that time. No other refunds will be made. All payments are refundable in the event that a student is unable to meet visa entry requirements, subject to receipt of an official visa rejection letter.

All Offers are made subject to availability. To hold your place until the fee deadline, we need to receive your confirmation payment. To secure your place, we need to receive fees as per terms and conditions. Non-payment by the fee deadline may put your place at risk.

## Cancellation

The following charges apply for courses cancelled before arrival in the UK where visa entry requirements have been met:

### Cancellation Fee

8 weeks or more before commencement: £500. Less than 8 weeks before commencement: £1,000

Cancellations must be made in writing and the period of cancellation applies only from the date upon which the College receives the written notice of cancellation.

If cancelling the course, students must also confirm if they are cancelling StudyCare insurance.

### Tuition and accommodation fees

Fees are payable termly, one month before term starts. For courses lasting less than 3 terms full payment is required prior to commencement of the course. Admission to classes is dependent on fees having been received by the college.

Termly payment will be subject to any increase in tuition or accommodation fees which may be announced during the course.

Reasonable efforts are always made to keep fees to the minimum that is consistent with the provision of a modern and efficient teaching programme. However, fee increases may become necessary from time to time in order to maintain standards and will become effective immediately they are notified to parents. The course fees are payable termly.

If payments become overdue, the College reserves the right to suspend or cancel tuition and to charge interest on the balance at the rate of 2% above the base rate of NatWest bank per month or part thereof. Fees remain payable if Notice of Withdrawal has not been given in accordance with these conditions. Please note that although students may leave College after their examinations in November or June, tuition and accommodation fees will not be reduced or refunded.

### Provision of tuition

If a particular subject is under-subscribed, the College reserves the right to provide a smaller number of hours' tuition or private tuition for the same fee or by giving one term's written notice to either change or end the course without refund. The College may give one term's written notice to either change or end a course without refund in the event of any circumstance arising or occurring which the College at its reasonable discretion deems to necessitate such action.

### Academic criteria

Students who do not perform satisfactorily in their course work will not be entered for external public examinations by the College. Students who do not yet meet university criteria for English Language proficiency will be expected to take an appropriate English Language course at the College.

Students are accepted into the College on the strict understanding that progression through the course is conditional upon satisfactory and required attendance and successful attainment of prescribed performance targets. Students are formally assessed at least twice a year. The assessment will take into consideration:

- Course work
- Internal College examination results
- Attendance
- Effort in class and in homework
- Public examination potential

Students who do not meet the attainment criteria will not be allowed to proceed with their original course but will be offered an alternative course or invited to withdraw from the College without refund.

### Criteria for the one year A Level course

The A Level course length is normally six terms (September start) or five terms (January or April start). Applications for the one year (three term) September start course are accepted only if:

- Students possess very good GCSE or equivalent high school graduation grades, or
- Students are mature (over 20 years of age), or
- Students are repeating the A Level course.

Students unsure of their qualifications should contact the Admissions Department for assessment.

Students enrolled on a three term A Level course are accepted on the strict understanding that their progress will be reviewed at key stages including the end of the first term. The College reserves the right to require a longer course or change of course in light of that review.

### Accident & medical insurance

It is necessary that all students have appropriate accident and medical insurance. Students must either take out our own StudyCare insurance policy or provide proof of adequate cover at enrolment. Cover under the StudyCare insurance policy does not commence until the insurance fees have been paid in full, which are non-refundable.

### Withdrawal

Once a student has arrived in the UK, a minimum of one term's notice (in writing) is required, or payment in lieu, whether or not the student continues to attend lessons.

Students following the English Language Preparation courses are automatically enrolled to progress on to an academic programme. The student must therefore give the standard term's notice if they do not wish to progress further at the College.

If withdrawal is due to refusal of a visa extension then less notice may be accepted (at the College's discretion) as long as full written details are provided before a course recommences.

Where withdrawal is due to illness, if the student has taken out our comprehensive Studycare plan insurance scheme (details of which are available on request), subject to the terms of the scheme the student may be able to claim a refund. Notice of withdrawal must be given in writing and is effective from the date it is received by the College.

### Colleges' organisational policies

Each college has policies on admissions, bullying, child protection, discipline, health & safety, promotion of good behaviour, sanctions in cases of bad behaviour, complaints and exclusions – these are available on request from the Principal of each college.

### Accounts procedures

#### Payments

Payment can be made to the College by cheque, Sterling bank draft, telegraphic transfer or credit card. Please ensure that the student's name and customer reference are always included on the transfer document, indicating that the transfer is in respect of school fees. Bank charges and commission for both the sending and receiving banks should be paid by the sender of funds or they will be applied to the student's account. Payment by credit card is subject to a surcharge of 2%. There is a £1 surcharge for debit cards.

Accounts communications will be sent both to the person responsible for paying the fees and to the student unless written instructions are received to the contrary.

The company expects payment of all fees to be in sterling and encourages all customers to pay in £ sterling. If however a customer is only able to pay in US\$ the company uses a fixed rate of exchange for invoicing and subsequent payment. This rate is set at the beginning of the calendar year and will be given on request by the International Admissions Centre; as of 1st January 2009 the rate is \$1.75 to £1 but the company reserves the right to change this rate if it chooses.

#### Sundry Charges

Any incidental costs incurred on behalf of the student will be charged to their account, for example taxi charges, fax costs, field trips, exam fees, text books and vacation accommodation.

#### Refunds

Refunds will only be made to the person responsible for the fees unless written authorisation is provided to the contrary from that person. Refunds will be made within 28 days of the end of the relevant term. Refunds are made after calculating any damages or disbursements due, or any other incidental fees or charges.

### Breakages, loss and damage

Students are responsible for payment for any damage caused by them to College property and household property of their homestay accommodation or College House, and should take particular care to respect furniture.

Students in College House accommodation sign an inventory and laundry form for their room on arrival and departure. Occupants of the rooms are jointly and severally liable for the proper care of the room and the College reserves the right to recover costs for damage or exceptional cleaning from the student.

### Accommodation

The College includes fees within its accommodation charges to cover the support and service to students in Homestay and College accommodation.

College homestay families are instructed not to accept any payment directly or indirectly from any student. Similarly, students outside of the College's accommodation service are prohibited from entering into any arrangement for accommodation with a College homestay. Students who break this rule render themselves subject to College discipline and charges will be levied to the student's account on the basis that the student had been in College accommodation for the relevant period.

### Accommodation type

Students who will be under 16 on commencement of their course will be placed automatically with Homestay Plus families or in the appropriate College House accommodation and will be invoiced accordingly.

On enrolment, students are requested to indicate their accommodation preference. While the College will use its reasonable endeavours to provide the accommodation requested, the College is not bound to provide a specific type of accommodation and, if necessary, an alternative type of accommodation will be provided. Students will be invoiced for the type of accommodation requested on enrolment and if this subsequently proves to be unavailable, an appropriate credit will be given or an extra charge will be levied.

Once the confirmation fee is paid, requested accommodation is reserved.

If a term's fees are not paid one month before term starts reserved accommodation may be released.

### Changes of accommodation

No change to the type of accommodation arrangements will be made without the written permission of Student Services or the College Principal. This permission will only be given in exceptional circumstances. If a student makes a change to his/ her accommodation arrangements or leaves accommodation provided by the College without the prior consent of the College Principal, the student shall remain liable for the full accommodation payments invoiced or reserved at the time of enrolment.

One full term's written notice must be given for students moving out of College accommodation by the student or their parent or guardian and where they are moving to private accommodation the parent or guardian must complete a disclaimer to that effect (local variations may apply). Students will be charged for the one term's notice period whether or not he or she stays in the accommodation. Two weeks' notice is required for a move between host families. Further details on our Code of Practice are as printed in the "Student Handbook" given to the students upon commencement of the course (local variations may apply).

### Vacation accommodation

This is available to any student on request to the Accommodation Department. This is normally only available in Homestay families and the appropriate fee will be added to the student's account.

### Personal property

If our StudyCare insurance is taken out, any loss or damage to personal property which may occur while the student is living with a homestay family or at the College is covered within the terms of the policy.

### Publicity

Students and their parents or guardians agree that the students' images and sound, details and achievements may be used for promotional purposes without written consent or notification.

### Data protection

Any information provided to Bellerbys College (the "College") may be held on computer and shall be used by the College in accordance with its Data Protection registration and the UK Data Protection law.

### Liability

Any reference in these terms to liability of students shall also infer liability on the parents or guardian of the student, and such liability is joint and several.

### Variation

No variation to these conditions is valid unless agreed in writing by the Principal provided always that the College reserves the right to make any addition, amendment or alteration to these conditions upon giving one term's written notice of such change to all affected parents guardians and students.

### UK government bodies

Bellerbys College is obliged to report on request visa status, attendance records and UK contact details to relevant UK government bodies.

### Communication

Please supply the College with personal email addresses and mobile telephone numbers prior to arrival, in order that communication, to include transmission of student reports, may be maintained at all times. Please also advise of any changes as they occur.

### General

Students who transfer to a Bellerbys College from other parts of Study Group must be aware that these Terms and Conditions automatically apply.

These Terms and Conditions apply to all bookings now made for courses commencing in or after Jan 2009 and supersede all previously published Terms and Conditions.

### Acceptance

Acceptance by the student, and also by his/her parent or legal guardian if the student is under eighteen years of age, of a place to study at Bellerbys College indicates that you:

- Give permission for the administration of first aid and appropriate non-prescription medication to students, and to seek medical, dental or optical treatment when required.
- Agree to the following indemnity:

'In consideration of the principal/head teacher/director of Bellerbys College agreeing to make arrangements for and to authorise members of the staff of Bellerbys College to take the student from time to time on expeditions outside the premises of Bellerbys College students/parents/legal guardians hereby undertake to indemnify the principal/head teacher/director and such members of the staff against:

- a) any claims, damages or costs which they or any of them may be or become liable to pay in consequence of any injury or damage to or illness of the student occurring during or as a result of any of the said expeditions.
- b) any claims by any third party which may be made against them or any of them in consequence of any act or default of the student during or as a result of any of the said expeditions.
- c) any other costs and expenses reasonably incurred by them or any of them on behalf of the student during or as a result of any of the said expeditions.

Provided that the indemnity herein shall not extend to any claims, damages, costs or expenses in respect of and to the extent to which Bellerbys Educational Services Limited and member(s) of the staff or any of them shall be entitled to be indemnified under any policy of insurance.

Without this indemnity, the student may not take part in an expedition organised by Bellerbys College.'

*These Terms and Conditions apply to all bookings now made for courses commencing from June 2009*